

Rock Lake Christian Assembly Association: Trustees Meeting Minutes

August 20, 2024

Call to Order: Tony Russell called the meeting to order at 7:01 pm.

Attending: Don Engler, Amy Essex (Business Manager), Luke Essex (Facility Manager), Rhonda Gilbert (Recording Secretary), Pam Hager, Blake Harrison (Program Manager), Kristin Hoyt, Justin Lilley, Jessica Lucchesi, Tony Russell (President), Logan Sackett, Tim St. Louis (Director), Bruce Telfer.

Guests: None

Devotions: Justin Lilley gave devotions from Matthew 11:28. It has been a season of “go, go, go” at RLCA. We can be so consumed with the work that needs to be done that we forget to take the time and rest in Jesus Christ. This verse reminds us that Jesus said, “Come to me, all who are heavy laden and I will give you rest.” Justin finished with prayer.

Additions to the Agenda: Camper phone policy, Insurance liability, Scholarships

Correspondence: Logan thanked the camp staff for the baby blanket and stuffy.

Review/Approval of July 16, 2024 Trustee Meeting Minutes: The motion was made by Logan Sackett and seconded by Jessica Lucchesi to approve the minutes. Motion was approved.

Review/Approval of July 2024 Financial Report: The motion was made by Logan Sackett and seconded by Pam Hager to approve the financial report. Motion was approved.

Director’s Report: Tim St. Louis-see attached report

Facility Manager’s Report: Luke Essex-available upon request

Program Manager’s Report: Blake Harrison-see attached report

Committee Reports:

1. **Finance:** Kristin Hoyt (chair) - Tim St. Louis presented the proposed 24/25 RLCA budget.
2. **Family Campground:** Don Engler (chair) - Discussion was had regarding the barking dog issue. The committee will convene to determine the necessary disciplinary actions needed and add them to the Family Campground rules.
3. **Property Development:** Luke Essex (chair)- None
4. **Phase One:** Tony Russell (chair) - Current planning on a large building project has been halted at this time. Discussion surrounding the current building needs for housing, dining, kitchen, and meeting area occurred. Tony stated that the Committee is looking for direction from the board as to how to move forward.
5. **Personnel:** Justin Lilley (chair) - none
6. **Camper Scholarship:** Tim St. Louis (chair) The Scholarship fund will end the year with approximately \$7,000. We need craft items and shoppers for the September 14 Craft and Bake Sale.
7. **ROLM (Recruitment and Onboarding of Like-Mind Churches) -** The Committee will be meeting at 6:00 before the September Board meeting.

Old Business:

1. **Kitchen Needs:** Bruce Telfer looked into the need for air conditioning in the kitchen. The question of enough power and the cost of cooling the entire area was discussed. Bruce will keep working on ways to address the issue.
2. **Trustee Shirts:** It was suggested that each board member purchase their own shirt and have iron-on emblems available. Bruce Telfer is looking into this.
3. **Church Representative Letters:** Tim shared the letter and information that will be sent to the ministers and camp representatives from supporting churches regarding the changes in our by-laws, which will be voted on at the Annual Meeting.

New Business:

1. **Alliance Defending Freedom:** This organization is a legal aid team that reviews policies and documents to make sure that they are worded in such a way that is

legally sound should an organization, such as RLCA, be taken to court. The cost is \$500 a year and includes legal representation if needed.

2. **Staffing Concern** (Tony)- Closed Session
3. **Camper Phone/Ipad Policy:** At this time, RLCA has always encouraged “unplugging from the world” while at camp. However, it was decided that electronics usage will be left to the discretion of the Deans with approval from the Camp Director.
4. **Insurance Liability for camper pedestrians:** The question was raised about insurance coverage if a camper were to be hit while crossing the road. Tim St. Louis stated that the camp has policies in place for this.
5. **Multiple Scholarship Availability:** A question was raised about giving campers multiple scholarships in camping season. Tim stated that multiple Scholarships have been given to the same camper, but it is rare.

Closed Session: The motion was made by Bruce Telfer and seconded by Jessica Lucchesi to go into closed session. The motion was approved at 9:10 p.m.

The motion was made by Bruce Telfer and seconded by Kristin Hoyt to come out of closed session at 9:24. The motion was approved.

Motion to Adjourn: A motion was made by Bruce Telfer and seconded by Rhonda Gilbert to adjourn the meeting at 9:25 p.m.

Closing Prayer: Tim St. Louis

Next Regularly Scheduled Meeting: 9/17/2024. Tony Russell has snacks and devotions.

**Respectfully submitted by
Rhonda Gilbert
Recording Secretary .**